



DRIVER AND VEHICLE SERVICES BUREAU  
DEALER'S REPORT DESK  
P O BOX 43, JEFFERSON CITY MO 65105-0043  
(573) 751-8343 [www.dor.mo.gov/mvdl](http://www.dor.mo.gov/mvdl)  
**DEALER'S MONTHLY SALES REPORT**

FORM  
**385**  
(REV. 1-04)

DEALERSHIP		DEALER NUMBER <b>D</b>
STREET ADDRESS		BOAT DEALER NUMBER <b>M</b>
CITY, STATE, ZIP		WHOLESALE DEALER NUMBER <b>W</b>
SALES MONTH	SALES YEAR	TELEPHONE NUMBER (     )

### INSTRUCTIONS

1. All reports must be completed in full, signed and mailed to the address above.
2. The monthly report is due by the 15th of the following month. The report must contain all sales for the entire month.  
(Example: January 1st thru January 31st is due by the 15th of February.)
3. A separate report must be submitted for each month. If no sales, enter "NO SALES."
4. **REPORT ALL SALES** - retail/wholesale - motor vehicles, powersport units, trailers, and boats. Powersport units include cycles, all-terrain vehicles and personal watercraft.
5. The ORIGINAL Secure Power of Attorney (DOR-3020) or the second copy of Form 3020S and a copy of the front and back of the corresponding title must accompany this sales report for each vehicle sold, if applicable.
6. **DO NOT REPORT MOBILE HOME SALES OR OUTBOARD MOTOR SALES.**
7. Retain a copy of each report for your records. Refer any questions to (573) 751-8343.

### TOTAL UNITS SOLD THIS MONTH

TOTAL TEMPORARY PERMITS ISSUED THIS MONTH BY M.V. DEALERS:		TOTAL TEMPORARY PERMITS ISSUED THIS MONTH BY BOAT DEALERS:	
<b>MOTOR VEHICLE DEALERS ONLY</b> (Motor Vehicles, trailers, and powersport units)		<b>MARINE DEALERS ONLY</b> (Boats and boat trailers)	
QTY. OF NEW UNITS SOLD		QTY. OF NEW UNITS SOLD	
QTY. OF USED UNITS SOLD		QTY. OF USED UNITS SOLD	
<b>TOTAL SALES</b>		<b>TOTAL SALES</b>	

DATE SOLD	NAME OF BUYER ADDRESS OF BUYER	YEAR MAKE	MODEL STYLE	VEHICLE/BOAT ID NUMBER FROM MSO OR TITLE	TYPE:					ODOMETER SETTING	NEW	USED	TEMPORARY PERMIT NUMBER (IF APPLICABLE)	NET PRICE
					MV	TRL	BOAT	DOC VES	ATV					
1.														
2.														
3.														
4.														
5.														
6.														
7.														

AS AN OFFICER, PARTNER OR OWNER OF THE DEALERSHIP, I  
HEREBY CERTIFY THAT THE STATEMENTS CONTAINED IN THIS  
REPORT ARE TRUE AND CORRECT TO THE BEST OF MY  
KNOWLEDGE AND BELIEF.

SIGNATURE  
**X**

TITLE

DATE

DATE SOLD	NAME OF BUYER ADDRESS OF BUYER	YEAR MAKE	MODEL STYLE	VEHICLE/BOAT ID NUMBER FROM MSO OR TITLE	TYPE:					ODOMETER SETTING	NEW	USED	TEMPORARY PERMIT NUMBER (IF APPLICABLE)	NET PRICE
					MV	TRL	BOAT	DOC VES	ATV					
8.														
9.														
10.														
11.														
12.														
13.														
14.														
15.														
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21.														